

# WHAT HAPPENS AFTER YOU SUBMIT YOUR NEW BRANCH APPLICATION PACKET

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The following is based on the section on new branches in the Seneschal handbook (available online from the sca.org website)

When the Kingdom is prepared to advance a branch...

If it the branch is lower than a barony (i.e., shire, canton, etc), the Kingdom Deputy Seneschal for New Branches reviews the Application packet and if it is complete, forwards copies of the packet to the Royals and to the Kingdom Seneschal.

Kingdom Seneschal then informs the Society Seneschal in writing that it is verified all of the requirements have been met and the name has passed Laurel and that the Royals approve advancement.

The Society Seneschal then approves the branch and tells the Board to note the name and approval of the new branch in the quarterly meeting.

The Kingdom then does the advancement ceremony in court and the royals sign the branch charter. The Kingdom Seneschal reports this in their quarterly report.

For baronial advancement, a substantial Application packet is created and sent to the Kingdom Deputy Seneschal for New Branches.

The Deputy reviews it and if it is complete, forwards copies of the packet to the Royals and to the Kingdom Seneschal. The packet shows the branch has met the requirements for advancement: the name and the device must be passed, and that it has the strong endorsement of kingdom [officers and royal family], peers, neighboring branches, proof of a successful written polling of all paid members in the area being advanced. This polling must show that a compelling majority wants to advance to barony, and that the proposed baron and/or baroness is acceptable to the populace.

After the Kingdom Seneschal verifies that it is complete and that the Ropyals approve, the packet is forwarded to the Society Seneschal who reviews it in detail. The Society Seneschal will have the kingdom answer questions and/or fill out weak areas if there are any. Once the packet is verified as complete, the Society Seneschal approves the group for advancement and has the Board note the approval in the Quarterly meeting.

For principality or kingdoms, the process is significantly more strenuous and the Board is the approving authority.